

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: Atlantic Technology Consultants, Inc.
 Region/Locality: Blue Ridge PSAPS
 Period: November 2002

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
Active Tasks					
PHASE I					
Assess the ability of the Blue Ridge PSAP's CPE to Support the CAS and NCAS solution for the wireless E911 Phase I and make recommendations.	Blue Ridge	100%	497	45	
Make contact with the LECs	Blue Ridge	100%	132.75	26	
Draft Phase I request letters for WSPs	Blue Ridge	75%	26	18	
Draft Cost recovery funding requests	Blue Ridge	100%	62	17	
Coordinate review of service agreements or NDAs	Blue Ridge	11%	16.5	16.5	
Recommend # of wireless 911 trunks	Blue Ridge	10%	22	22	
Organize initial planning meeting	Blue Ridge	10%	25	25	
Coordinate receipt of cell sector address & route info	Blue Ridge	20%	29	29	
Manage install of wireless 911 trunk & CPE upgrade	Blue Ridge	1%	25.5	25.5	
Manage implement of Phase I service	Blue Ridge	2%	39	39	
Monthly report of project status to PSAP managers	Blue Ridge	25%	86	15	
Report project status of Wireless E911 Board	Blue Ridge	7%	18	18	
Coordinate/provide training on Phase I calls	Blue Ridge	6%	30	30	
Coordinate Phase I testing and cutover	Blue Ridge	10%	95	95	
Assist PSAP preparing true-up	Blue Ridge	4%	15	15	
PHASE II					
Assess PSAP readiness for Phase II	Blue Ridge	25%	79.75	79.75	
Make initial contact w/ 911 service provider	Blue Ridge	9%	16	16	
Draft Phase II request letters	Blue Ridge	10%	8	8	
Draft cost recovery funding request	Blue Ridge	26%	21	21	
Coordinate review of service agreements or NDAs	Blue Ridge	5%	10	10	
Identify Phase II technology solution	Blue Ridge	2%	7.5	7.5	

Confirm new ALI format w/ 911 service provider
 Determine if coordinate based routing
 Manage installation of PSAP upgrades
 Manage implementation of Phase II service
 Report project status to PSAP managers
 Report project status to Wireless E911 Board
 Coordinate/provide training on Phase II calls
 Coordinate Phase II testing & cutover
 Assist PSAP to prepare true-up document

Blue Ridge	3%	8	8
Blue Ridge	2%	2	2
Blue Ridge	>1%	4	4
Blue Ridge	>1%	2	2
Blue Ridge	1%	4	4
Blue Ridge	>1%	1	1
Blue Ridge	>1%	1	1
Blue Ridge	>1%	3	3
Blue Ridge	>1%	2	2
		1288	605.25

Completed Tasks

Draft Cost recovery funding requests					
			0	0	

Issues of Importance

Issue	Actions Proposed to Resolve Issue	Comments